



Education

Self-Taught

1997 – present

Computers, Mobile, Electronics, Web, Network

I am self-taught in the fields of computer science, websites, web design, computer networks, and electronics, but I'm still learning about new technologies every day. Computer science has become my motivation for my future career...

Employment

Belidim.com

2023 – present

IT Management and WEB Organization

- Head of Sales and Online Sales
- Website Management (belidim.com)
- Website maintenance and updates
- Adding new products, descriptions, prices, and images
- Website optimization for a better user experience
- Online store's performance and troubleshooting issues
- Managing the online warehouse
- Organizing and supervising the online warehouse
- Receiving, preparing, and shipping orders
- Managing inventory and updating stock levels in the system
- Optimizing warehouse processes
- Communicating with delivery services
- Planning and implementing sales strategies
- Managing online campaigns and promotions
- Communicating with customers and providing customer support
- Preparing quotes and sales reports
- Monitoring the competition and market trends

Gogibyte, Goran S. s.p. – own company

2016 – 2023

Technical, IT, Retail and mobile services

Skills

CMS

WordPress, Shopify, Woocommerce..

WEB HOSTING

Unix, Windows

MAIL HOSTING

Roundcube

ANDROID AND iOS SYSTEMS

LOGO DESIGN

Canva, Adobe, 3D

Designer Skills

- Canva
- Adobe Photoshop
- Adobe Illustrator
- Solid Edge
- Corel Draw
- Other



Language Skills

Slovenian ●●●●●

Serbian ●●●●●

English ●●●●●

German ●●●●●

Business Management and Organization:

- Comprehensive management of the company and organization of work processes
- Business planning and performance monitoring
- Coordination of employees and external partners

IT and Technical Areas:

- Installation, configuration, and maintenance of computer hardware
- Management of IT infrastructure and user support
- Management of the website and digital solutions
- Consulting clients on IT solutions and equipment
- Web hosting
- Email hosting
- Domain registration

Sales and customer relations:

- Sales of computer hardware, accessories, and services
- Sales of mobile accessories and services
- Advising clients and preparing quotes
- Building and maintaining long-term client relationships
- Handling complaints and providing post-sales support

Procurement and logistics:

- Procurement of IT equipment and collaboration with suppliers
- Procurement of mobile accessories and equipment, collaboration with suppliers
- Warehouse and inventory management
- Price monitoring, negotiations, and cost optimization

Administration and Human Resources:

- Administrative tasks and documentation
- Collaboration with accounting

– Recognition

Graphic, IT, Tech Support

Logo, Website, Hosting, Technical Implementations

1997 – present

I have been active in the fields of computing and technology since 1997. Over the years, I have gained knowledge that I have been able to apply to specific projects or when offering assistance. Even today, some people still turn to me for help with various computer problems or anything related to technology in general.

Computer Skills

Operating systems:

Mac OS
Windows
Linux

Office:

Microsoft Office
OpenOffice

Hardware:

Computer by components
Independent assembly and installation
Video Hardware
Sound Hardware

Network:

LAN
Wireless networks
DHCP, STATIC IP

Support

TeamViewer
AnyDesk
VNC
Technical support

WEB ENVIRONMENT

Editing and Creating Websites
Accounting Softwares
E-računi, Čebelca, MetaKocka ...
DNS, FTP
Databases (MySQL/phpMyAdmin, SQL Server)

VIDEO / LIGHT / SOUND

Security Cameras
Programming
Sound Software
Video Software
Light Software